(2) the work week for members of the Howard County Police Department shall be forty-five (45) hours per week; (3) the work week for all other employees, thirty-five (35) hours per week exclusive of an hour period per day for lunch.

# 1.119—Overtime and Compensatory Time

- A. All hourly employees who work in excess of a normal forty (40) hour week shall be compensated at a rate of time and one-half for all hours in excess of forty (40). All classified employees not paid on an hourly basis, except department heads and supervisors as defined in their various job descriptions, shall be entitled to compensatory time for work performed in excess of normal working hours in any normal work week.
- B. Compensatory time shall be for the exact amount of hours worked in excess of the normal working hours or in excess of the normal work week.
- C. Compensatory time granted must be taken within thirty (30) NINETY (90) days after it is earned. If the compensatory time is not granted within thirty (30) days, then the employee shall be paid at straight time rate in lieu of the compensatory time.

### 1.120—General Prohibitions

#### A. Discrimination

No person may be appointed or promoted to, or demoted or dismissed from, any position in the classified service, or in any way favored or discriminated against with respect to employment in the classified service because of his political or religious opinions of affiliations, race or sex.

# B. Political Endorsements

No person shall seek or attempt to use any political endorsement in connection with any appointment to a position in the classified service.

#### C. Influence

No person may use or promise to use, directly or indirectly, any official authority or influence, whether possessed or anticipated, to secure or attempt to secure for any person an appointment or advantage in appointment to a position in the classified service, or an increase in pay or other advantage in employment in any such position, for the purpose of influencing the vote or political action of any person, or for any consideration. No person, directly or indirectly, may give, render, pay, offer, solicit, or accept any money, service, or other valuable consideration for securing or providing any appointment, proposed appointment, promotion, or proposed promotion to, or any advantage in a position in the classified service.

## D. Involuntary Assessments

No employee in the classified service or member of the Personnel Board or the Personnel Officer shall directly or indirectly be required to:

- 1. Pay or promise to pay any assessment, subscription or contribution for or to any political party, political club, or political organization.
- 2. Solicit or take any part in soliciting for any political party, political club, or political organization of any assessment, subscription, dues, contribution or service.